

**Present Councillors:**

**S Wright  
R Davison  
B Neal  
J Bender  
C Bender  
J Cantrill  
K Pashley,**

**Clerk:**

**D Neal**

**01 Receive apologies for absence  
None**

**02 (a) Election of Chair :  
Cllr. S. Wright stood down as Acting Chair.  
Cllr. CB nominated Cllr R Davison – it was seconded.  
The election of Cllr. Rob Davison as the Chairman was carried  
under Minute Number AGM2023.02a**

**02 (b) Election of Vice Chair:  
Cllr JC nominated Cllr K Pashley – it was seconded..  
The election of Cllr Kevin Pashley as Vice-chair was carried  
under Minute Number AGM2023.02b**

**03 Annual Report for the Parish Council:  
All documents for approval of the AGAR had been circulated  
prior to the meeting along with full backing papers. This  
allowed time to digest the full contents in readiness for the  
meeting.**

**01 - Apologies for Absence:**

**02 - Election of Chair & Vice-Chair:**

**03 – Annual Report of the Parish Council:**

**04 – Consider Annual Accounts for Approval: Accounts and Audit regulations 2015, Regulation 12(1)**

**(a) Presentation of payments and receipts of the Annual Accounts for Acceptance:**

**(b) Consider the Internal Audit report:**

**(c) Approval of the Certificate of Exemption:**

**05 – Approval of the Annual Governance Statement:**

**(a) Consider the Annual Government Statement for approval:**

**(b) Approve the Annual Government Statement by resolution:**

**(c) The document to be signed and dated by the Chairman upon approval by the members, meeting as a whole.**

**06 – Certify the Accounting Statement on the Annual Return:**

**(a) Consider the Accounting Statement for approval:**

**(b) Approve the Annual Accounting Statement by resolution:**

**(c) The document to be signed and dated by the Chairman upon approval by the members, meeting as a whole.**

**07-- Approval of Asset Register**

**08 – Approval of Risk Assessment**

**09 - Close meeting:**

**04**

**Consider Annual A counts for Approval:**

**Accounts and Audit regulations 2015, regulation 12(1)**

**(a) Payments and receipts of the Annual Accounts presented for acceptance:**

**Resolved: The Accounts were accepted as a true record for 2022/23 and Approved by all councillors present.**

**(b) Internal Audit report read out for consideration as a good level of competence shown.**

**Resolved: Consideration given and accepted by all councillors present.**

**(c) Approval of the Certificate Exemption as gross income or**

**expenditure did not exceed £25,000**

**Resolved: The Certificate of Exemption was approved, signed and dated by the chairman.**

- 05 Approval of the Annual Governance Statement:**  
**(a) Annual Government Statement considered for approval by all members present;**  
**Resolved: Annual Government Statement Approved by all councillors present.**

**(b) Approve the Annual Government Statement by resolution:**  
**Resolved: This resolution gives full approval of the Annual Governance Statement by all members of the council present.**

**(c) Document to be signed and dated by the chair upon approval of members as a whole.**  
**Resolved: The Chair signed and dated the Annual Governance Statement after approval from all council members present.**

- 06 Certify the Accounting Statement on the Annual return:**  
**(a) Consider the accounting Statement for approval:**  
**Resolved: Due consideration was given to the Accounting Statement and approved by all councillors present.**

**(b) Approve the Annual Accounting Statement by resolution:**  
**Resolved: Approval of the Accounting Statement was given by all councillors present by resolution.**

**(c) Document to signed and dated by the Chair upon approval of members as a whole.**  
**Resolved: The Chair signed and dated the Accounting Statement with approval from all councillors present.**

- 07 Approve revised Asset Register:**  
**Approval for the revised Asset Register:**  
**Resolved: The Asset Register updating was approved for acceptance by all councillors present and signed by the chairman.**

- 08 Approve revised Risk Assessment:**  
**Approval for the revised Risk Assessment.**  
**Resolved: The Risk Assessment up dating for the Parish was approved for acceptance by all councillors present and signed by the chair.**

- 09 Extra Seating in Park.**  
**SW/CB to get quote two quotes for placing 3 benches in the park.**

**The meeting closed at 6:15pm**  
**Next Annual General Meeting: May 2024**