

22/074 Receive Apologies for Absence:

22/075 Variation of 'Order of Business':

22/076 Declaration of Members Interest:

Please note:-

A member must ensure that he or she completes the Declaration of Interest form prior to the start of the meeting and indicate to which of the following actions he or she intends to take during consideration of the relevant business:-

- (a) To remain present in the meeting during the item,**
- (b) To leave the meeting during the item,**
- (c) To make representations on the matter and then leave the meeting prior to the other members considering these and/or making a determination of their chosen outcome of the item.**

The Declarations of Interests will be read out from the Declaration Sheet, Members must verbally confirm that it is correct and this confirmation will be entered into the Minutes.

(ii) Wherein a Member completes a DOI form and indicates that he or she intends to follow option (c) as above, such representations must be made under agenda point (a) of the Public Forum.

22/077 Public Forum (10 Minutes)

Please note:-

A period of not more than ten minutes per item will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have an interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item

(a) below. (a) Any Member who has completed a Declaration of Interest form should make representations to the meeting on that matter at this point, and ten minutes for questions, comment and discussion for each individual item of such business will follow.

(b) Should the item regarding which a Member is making representations as above be listed for discussion elsewhere on the Agenda, the Member must declare this and withdraw him or herself from this meeting whilst that Agenda item is under consideration.

22/078 Councillors NEDDC & DCC

01 - NEDDC - Cllr. S Cornwell / Cllr. L Stone

02 - DDC - Cllr. J Woolley

22/079 Determination of Public Exclusion:

As applicable, at this juncture of the meeting, Members should make a determination whether or not there are any items under PART I of the Agenda that should be considered confidentiality, from which the general public and non-councillors must be excluded. Should the Members decide that exclusion should take place, at this point in the meeting the Members must pass the following resolution, and the following to be read out:
"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and therefore they are so instructed to withdraw at this time."

At the conclusion of the relevant item of business, the Responsible Officer will recall the public to the meeting.

22/080 Allotments:

01 - Allotments entrance gate replacement:

02 - Allotment/Woodland area. Update on future agreement with Probation services:

03 - Arbtalk website -- Clerk did investigate.

22/081 Clerk's Report – Finance:

01 - Monies received: since the last meeting November 2022

02 - Payments made since the last meeting November 2022

03 - TNPC account Balance:

04 - New Annual audit company PFK Little John

22/082 Planning:

01 - 22/01238/CM Full planning application for the demolition of existing building and workshop & development of a Wood Processing Facility with associated, roads, parking and infrastructure

Address:- MXG waste transfer station. Corbriggs

02 - 22/00945/FL Conversion of existing outbuildings to form independent dwelling and private curtilage at 270 Chesterfield road Conditionally approved

22/083 To Confirm the Non Confidential Minutes of the meetings held on 30th August (no 236) as a True and Accurate Record.

22/084 Matters arising

22/085 Chair's Report:

01 -

22/086 Environment

01 - To accept Cllr CB Play Area inspection findings November:

02 - SIDS to assess the offer (already circulated) from OPCC and working protocols.

03 - School parking: problem: Resolved: DCC agree to a "No through road sign)

04 - Floral display for 2023:

05 - Purple bin re paper collection .. Still temporary. Full explanation at the meeting

06 - Bin for the Bus stop – Mansfield Road facing towards Heath.

07 - Cllr JC Adult Gym equipment.

22/087 Clerk's Report – Correspondence Etc.

01 - Outgoing mail/ replies: including Neighbourhood Watch and councillors information circulated.

02 - Incoming mail/emails: All addressed.

03 - Precept notification sent to NEDDC 23rd November 2022

04 - As yet no cap on Parish precepts.

22/088 DALC:

01 - Newsletters - All circulated

22/089 Councilors' issues:

22/090 Next meeting

Bi monthly meeting will take place Monday 6th March 2023 at 6:30 pm (Minute 239) at Grassmoor Community Centre Please forward any items for the Agenda by 23rd February. 2023

22/091 Close

22/092 Receive Apologies for Absence:

22/093 Variation of 'Order of Business':

22/094 Declaration of Members Interest:

Please note:-

A member must ensure that he or she completes the Declaration of Interest form prior to the start of the meeting and indicate to which of the following actions he or she intends to take during consideration of the relevant business:-

- (a) To remain present in the meeting during the item,**
- (b) To leave the meeting during the item,**
- (c) To make representations on the matter and then leave the meeting prior to the other members considering these and/or making a determination of their chosen outcome of the item.**

The Declarations of Interests will be read out from the Declaration Sheet, Members must verbally confirm that it is correct and this confirmation will be entered into the Minutes.

(ii) Wherein a Member completes a DOI form and indicates that he or she intends to follow option (c) as above, such representations must be made under agenda point (a) of the Public Forum.

22/095 Public Forum (10 Minutes)

Please note:-

A period of not more than ten minutes per item will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have an interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item

(a) below. (a) Any Member who has completed a Declaration of Interest form should make representations to the meeting on that matter at this point, and ten minutes for questions, comment and discussion for each individual item of such business will follow.

(b) Should the item regarding which a Member is making representations as above be listed for discussion elsewhere on the Agenda, the Member must declare this and withdraw him or herself from this meeting whilst that Agenda item is under consideration.

- (1) - Birkin Lane - Tree Protection Order**
- (2) - SIDs**
- (3) - School parking problem**
- (4) - Langham Park**

22/096 Councillors NEDDC & DCC

01 - NEDDC - Cllr. S Cornwell / Cllr. L Stone

02 - DDC - Cllr. J Woolley

22/097 Determination of Public Exclusion:

As applicable, at this juncture of the meeting, Members should make a determination whether or not there are any items under PART I of the Agenda that should be considered confidentiality, from which the general public and non-councillors must be excluded. Should the Members decide that exclusion should take place, at this point in the meeting the Members must pass the following resolution, and the following to be read out:
"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and therefore they are so instructed to withdraw at this time."

At the conclusion of the relevant item of business, the Responsible Officer will recall the public to the meeting.

22/098 To Confirm the Non Confidential Minutes of the meetings held on 9th January (no 238) as a True and Accurate Record.

22/099 Matters Arising

22/100 Allotments:

01 - Allotments entrance gate replacement:

02 - Gate hasp needs attention

03 - Gate key price increase and lock maintenance to review

04 - 2 new allotment tenants

05 - Allotment break-in - review of camera approval

06 - Perimeter fence repairs needed

22/101 Planning:

- 01 22/012021.DEM - Approved 11th January Address:- Alexander House. Corbriggs**
- 02 22/01116/FLH - Conditionally approved. Application for a two story side extension at 3, Postmans Lane.**
- 03 22/01238/CM - Objection full planning application for demolition office & workshop buildings**
- 04 22/01237/LDC - Certificate issued for a temporary structure at 274 Chesterfield Road.**
- 05 23/00066/FLH - proposed single story rear extension. 26 Birkin lane**

22/102 Chair's Report:

- 01 -**

22/103 Environment

- 01 - To accept Cllr CB Play Area inspection findings February 2023**
- 02 - Fencing from the Bypass at the rear of the school:**
- 03 - Floral display for 2023: Order -- stress test and hanging baskets actioned.**
- 04 - Play area:
Cllr SW Monkey Bars option for play area:
Cllr CB Children's climbing frame:**
- 05 - Cllr CB. Goal post pointing:**
- 06 - Cllr JC. Adult Gym equipment, update from site visit:.**
- 07 - Cllrs CB and JC: Request for more seating and picnic benches in the park:**
- 09 - Snow wardens scheme for schools:**
- 10 - 20s Plenty for Derbyshire: See document circulated in February**
- 11 - School fence repairs: Report ref no. FS- case- 497572034**
- 12 - Estimate for (2nd) sign for play area – Only Children under 12yrs.?**

22/104 Clerk's Report – Finance:

- 01 - Monies received: since the last meeting January 2023**
- 02 - Payments made since the last meeting January 2023**
- 03 - TNPC account Balance:**
- 04 - Year End**

22/105 Clerk's Report – Correspondence Etc.

01 - Outgoing mail/ replies: including Neighbourhood Watch and councillors information circulated.

02 - Incoming mail/emails: All addressed.

03 - Elections

04 - Leaders briefing notes - NEDDC circulated

22/106 DALC:

01 - Newsletters - Noticeable absent

22/107 Councilors' issues:

01 - New road signs in place on Mansfield Road and Church Lane, due to Cllr JC involvement with DCC.

22/108 Next meeting

Bi monthly meeting will take place Monday 8th May 2023 at 6:30 pm (Minute 240) at Grassmoor Community Centre. Please forward any items for the Agenda by 23rd April 2023

22/109 Close

23/001 Receive Apologies for Absence:

23/002 Variation of 'Order of Business':

23/003 Declaration of Members Interest:

Please note:-

A member must ensure that he or she completes the Declaration of Interest form prior to the start of the meeting and indicate to which of the following actions he or she intends to take during consideration of the relevant business:-

- (a) To remain present in the meeting during the item,**
- (b) To leave the meeting during the item,**
- (c) To make representations on the matter and then leave the meeting prior to the other members considering these and/or making a determination of their chosen outcome of the item.**

The Declarations of Interests will be read out from the Declaration Sheet, Members must verbally confirm that it is correct and this confirmation will be entered into the Minutes.

(ii) Wherein a Member completes a DOI form and indicates that he or she intends to follow option (c) as above, such representations must be made under agenda point (a) of the Public Forum.

23/004 Public Forum (10 Minutes)

Please note:-

A period of not more than ten minutes per item will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have an interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (a) below.

(a) Any Member who has completed a Declaration of Interest form should make representations to the meeting on that matter at this point, and ten minutes for questions, comment and discussion for each individual item of such business will follow.

(b) Should the item regarding which a Member is making representations as above be listed for discussion elsewhere on the Agenda, the Member must declare this and withdraw him or herself from this meeting whilst that Agenda item is under consideration.

23/005 Councillors NEDDC & DCC

01 - NEDDC Cllr. S Cornwell / Cllr. L Stone.

02 - DCC Cllr J Woolley

23/006 Determination of Public Exclusion:

As applicable, at this juncture of the meeting, Members should make a determination whether or not there are any items under PART I of the Agenda that should be considered confidential, from which the general public and non-councillors must be excluded. Should the Members decide that exclusion should take place, at this point in the meeting the Members must pass the following resolution, and the following to be read out:

"That in view of the confidential nature of the business about to be

transacted, it is advisable in the public interest that the press and public be temporarily excluded, and therefore they are so instructed to withdraw at this time."

At the conclusion of the relevant item of business, the Responsible Officer will recall the public to the meeting.

23/007 To Confirm the Non Confidential Minutes of the meetings held on 20th March 2023 (no 239) as a True and Accurate Record.

23/008 Matters arising:-

23/009 Allotments:

- 01 - Allotments entrance gate replacement: Completed**
- 02 - Gate latch needs attention: Update**
- 03 - 1 New allotment tenants: 8A**
- 04 - Request for a shed and a separate chicken shed on his allotment. 8A:**
- 05 - Perimeter fence repairs needed: Approx 17 posts down 14 of which are broken.: Update**
- 06 - Green Waste brought to site: Decision needed**
- 07 - Green house glass replacement:**

23/010 Planning:

01 - 23/00066/FLH - Single story rear extension. 26 Birkin lane: Conditionally Approved

23/011 Chair's Report:

01 -

23/012 Environment

- 01 - To accept Cllr CB Play Area inspection findings May 2023 :**
- 02 - Fencing from the Bypass at the rear of the school: Report ref no. FS-case- 497572034**
- 03 - Floral display for 2023: Application applied for and License received**
- 04 - Adult Gym equipment grant : Update -- grant approved .**
- 05 - Cllr JB requests the seating area in the woodland be included in the grass cutting contract:**
- 06 - Cllr JC Parking on Birkin Lane close to the junction:**
- 07 - Car Wash ant updates:**
- 09 - Service level agreement from NEDDC for service work provided:**

Signature required

10 - Cllr JC Poppies:

11 - Cllr. JC G.D.P.R.

12 - Cllr JB To discuss amending the Standing Orders of the PC to monthly meetings.

23/013 Clerk's Report – Finance:

01 Monies received: since the last meeting January 2023:

02 Payments made: since the last meeting January 2023:

03 TNPC account Balance:

04 Year End

05 Clerks' Annual Pay increment from April: Increase £0.46p per hour as per the pay scale

06 Parish Insurance renewal from June; Quotations already circulated decision required.

23/014 Clerk's Report – Correspondence Etc.

01 Outgoing mail/ replies: including Neighbourhood Watch and councillors information circulated.

02 Incoming mail/emails: All addressed.

03 Year End notification documents for approval notification to be posted on notice board:

04 Exemption certificate from the AGAR to posted to external auditor:

05 SIDs Grant acceptance document: Completed and signed

23/015 DALC:

01 -

23/016 Councilors' issues:

01 -

23/017 Next meeting: Bi monthly meeting will take place Monday 3rd July 2023 at 6:30 pm (Minute 241) at Grassmoor Community Centre. Please forward any items for the Agenda by 26th June. 2023

23/018 Close

- 23/042 Receive apologies for absence**
- 23/043 To agree any Variation of Order of Business**
- 23/044 To make any Declaration of Members Interest re items on this agenda**
- 23/045 Public Forum**
Up to 15 minutes will be made available for members of the public to raise matters relevant to the business of the Parish Council
- 23/046 Previous minutes**
To approve the minutes of the meeting of 5 June
- 23/047 Standing Orders**
To consider the proposed new Standing Orders circulated by the Clerk
- 23/048 Vacant seats on the Council**
To discuss progress towards filling these
- 23/049 DCC Parish Council Liaison Forum, 18 Sep**
To decide whether to attend
- 23/050 Allotments**
To discuss the following issues:
01 - water meter and direct debits
02 - replacement of padlock by combination lock
03 - new covers for water standpipes
04 - structural issues re greenhouse
05 - alleged antisocial behaviour on the site
06 - updating of allotment tenants' contract
07 - review of rental charges
- 23/051 Parish assets To agree the future of the Council's:**
01 - printer
02 - filing cabinet/cupboard
03 - benches bought but currently still in store

- 23/052 Updates on various issues**
01 - Purchase of defibrillators for the village, and their location
02 - Dogs on leads' signage
03 - Signage re the park's gym equipment
04 - Trees by the school and the church
05 - Car-wash operation, Chesterfield Rd

- 23/055 DCC Rights of Way Minor Maintenance scheme**
To decide if we wish to join the scheme

- 23/054 Finance & Accounts for payment**
01 - To review financial responsibility for dog-waste bins in the Parish
02 - To receive a budget monitoring statement for the 1 st quarter
03 - To discuss some early thoughts on possible content of the 2024/25 budget & precept
04 - To review progress with updating of bank accounts
05 - To authorise accounts for payment (total £11,485.56):

Clerk – salary & expenses, Jun	£ 251.21
HMRC – PAYE, 1 st quarter	£ 297.80
Broxap - gym equipment	£7,961.40
Broxap – equipment installation charge	£2,636.40
J S Marriott - payroll processing, Apr-Jun	£ 25.00
Spartan Gardening – vegetation management	£ 300.00
WaterPlus – allotments water	£ 13.75

**23/055 Planning To consider any applications, including:
01 - Application to remove hedge and replace with 2.1m timber fence 62 Mansfield Rd Temple Normanton S42
5DQ Ref. No: 23/00556/FLH | Received: Wed 21 Jun 2023 |
Validated: Tue 27 Jun 2023 | Status: pending**

**02 - Removal of 30m of 3.1m high Leylandii hedge and erection of a 2m high close boarded timber fence approx. 30m along the length of the property boundary. Hillcrest 60 Mansfield Rd Temple Normanton S42 5DQ
Ref. No:23/00534/FLH | Received: Wed 14 Jun 2023 |
Validated: Tue 20 Jun 2023 | Status: pending**

**03 - Detached 2-storey dwelling with detached garage to front Appletree Cottage Mansfield Rd Corbriggs S41 0JW
Ref. No: 23/00529/FL | Received: Tue 13 Jun 2023 | Validated: Tue 13 Jun 2023 | Status: pending**

**23/056 To confirm the date of the next Parish Council meeting
14 August at 6.30pm**

23/057 Exclusion of press & public To consider a motion that "in view of the confidential nature of the following item, the press and public be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1"

**23/058 Staff recruitment
To agree next steps**

**To: Temple Normanton Parish Councillors
You are summoned to attend the meeting of Temple Normanton Parish Council to be held at 6.30pm on Monday 14 August 2023 at Grassmoor Community Centre, New St, Grassmoor, S42 5EE.**

***Peter Leppard*
Clerk to the Council**

AGENDA (Members of the public and press are welcome to attend)

- 1. To receive apologies for absence**
- 2. To agree any Variation of Order of Business**
- 3. To make any Declaration of Interest re items on this agenda**
- 4. Vacant seats on the Council. To consider any written applications for co-option**
- 5. Public participation.
Up to 15 minutes will be made available for members of the public to raise matters relevant to the business of the Parish Council**
- 6. Previous minutes
To approve the minutes of the meeting of 10 July**
- 7. Allotments
To discuss the following issues:
(a) - a request received to allow a polytunnel on a plot
(b) - the wording of the allotment contracts for the year 2023/24
(c) - a date for the "review of plots tidiness" site-meeting
(d) - when it will be possible to allocate any plots to individuals on the waiting list**
- 8. Parish assets
To agree the future of the Council's:
(a) - To decide next steps re installing the public benches currently in store
(b) - To consider whether to investigate the feasibility of a roof for the public gym equipment
(c) - To review quotations received for cutting of The Meadow
(d) - To review the cost of the clips required to fix the camera signs**
- 9. To receive any updates on other outstanding issues in the parish**

- 10. Finance & Accounts for payment**
(a) - To review progress with updating of the Council's bank accounts

(b) - To authorise accounts for payment (total £1,756.73):

Clerk – salary & expenses, Jul	£ 384.60
Information Commissioner - annual registration fee	£ 35.00
WaterPlus – allotments water, Jul	£16.81
WaterPlus – allotments water, Aug	£68.84
NEDDC – dog-bins emptying	£ 782.14
Key Signs – dog signs for park	£36.37
Coeval – speed-camera signs	£180.0 0
Civic Pride UK – lamppost testing	£43.20
Sign Trade Supplies Ltd – metal clips	£29.77
Core Displays Ltd – metal clips	£28.80
Grassmoor Glass Ltd -greenhouse panes	£151.2 0

- 11. Planning To consider any applications received (none as at date of this agenda)**
- 12. To confirm the date of the next Parish Council meeting**
13 September at 6.30pm
- 13. Exclusion of press & public To consider a motion that “in view of the confidential nature of the following item, the press and public be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1”**
- 14. Staff recruitment**
To agree next steps

To: Temple Normanton Parish Councillors

You are summoned to attend the meeting of Temple Normanton Parish Council to be held at 6.30pm on Wednesday 13 September 2023 at Grassmoor Community Pavillion, Birkin Lane, Grassmoor, S42 5EU.

Peter Leppard

Clerk to the Council

AGENDA (Members of the public and press are welcome to attend)

- 1. To receive apologies for absence**
- 2. To agree any Variation of Order of Business**
- 3. To make any Declaration of Interest re items on this agenda**
- 4. Vacant seats on the Council. To consider any written applications for co-option**
- 5. Public participation.
Up to 15 minutes will be made available for members of the public to raise matters relevant to the business of the Parish Council**
- 6. Previous minutes
To approve the minutes of the meeting of 14th August**
- 7. Allotments
To discuss the following issues:
(a) - Outcomes from the "review of plots tidiness" site-meeting
(b) - Allotment tenancies renewal process for 2023**
- 8. Play & Gym Equipment
To review the outcome of the annual formal inspection**
- 9. National Lottery funding bid
To review progress with this**

- 10. Finance & Accounts for payment**
(a) - To review progress with updating of the Council's bank accounts

(b) - To authorise accounts for payment (total £1,040.27):

Clerk – salary & expenses, Aug	£ 337.77
HostSafe - Website hosting	£ 58.50
MED – bus-shelter cleaning	£90.00
NEDDC – annual play/gym equipment inspection	£54.00
Jack Westbury – installation of park benches	£500.00

- 11. Planning To consider any applications received (none as at date of this agenda)**
- 12. To confirm the date of the next Parish Council meeting 9 October at 6.30pm**
- 13. Exclusion of press & public To consider a motion that “in view of the confidential nature of the following item, the press and public be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1”**
- 14. Staff recruitment
To agree next steps**

To: Temple Normanton Parish Councillors

You are summoned to attend the meeting of Temple Normanton Parish Council to be held at 6.30pm on Monday 9 October 2023 at Grassmoor Community Centre, New Street, Grassmoor, S42 5EE.

Peter Leppard

Clerk to the Council

AGENDA (Members of the public and press are welcome to attend)

- 1. To receive apologies for absence**
- 2. To agree any Variation of Order of Business**
- 3. To make any Declaration of Interest re items on this agenda**
- 4. Vacant seats on the Council. To consider any written applications for co-option**
- 5. Public participation.
Up to 15 minutes will be made available for members of the public to raise matters relevant to the business of the Parish Council**
- 6. Previous minutes
To approve the minutes of the meeting of 13th September**
- 7. Allotments
To discuss the following issues:
(a) - To note progress with tenancy renewals and terminations
(b) - To consider providing a combination lock on the bottom gate
(c) - To discuss any other outstanding matters re allotment plots**
- 8. Play & Gym Equipment
To review the outcome of the annual formal inspection**
- 9. Hedge in the play park (parallel to the woodland)
To consider cutting it**
- 10. Woodland perimeter path (behind the meadow behind Springwood St)
To consider its condition**
- 11. Remembrance
To decide on an order for new poppies**
- 12. Archiving of Council documents
To agree a way forward**

13. **Finance & Accounts for payment**
(a) - To review progress with updating of the Council's bank accounts

(b) - To authorise accounts for payment (total £1,158.42):

Clerk – salary & expenses, Sep	£ 353.82
HMRC - PAYE, 2nd quarter	£ 600.00
J S Marriott – payroll admin	£25.00
Killingley – meadow clearance	£129.6 0
Derbyshire Assn of Local Councils -course fee	£50.00

14. **Planning**

(a) - To consider any applications received including [New access off Birkin La and retention of 2 stables and small tack room block](#) Stables south-west of Pond Farm Birkin La Ref. No: 23/00808/FL

(b) - To review the meeting held on 25 September with a potential developer

15. **To confirm the date of the next Parish Council meeting**

To: Temple Normanton Parish Councillors

You are summoned to attend the meeting of Temple Normanton Parish Council to be held at 6.30pm on Monday 6th November 2023 at Grassmoor Community Centre, New Street, Grassmoor, S42 5EE.

Kimberley Walker

**Kimberley Walker FdA, BA (Hons), CiLCA
Clerk to the Council**

AGENDA (Members of the public and press are welcome to attend)

103/23 To receive apologies for absence

104/23 To receive any declarations of interest from Members.

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time, or to request a dispensation. Please note that appropriate forms should be completed prior to commencement of the meeting.

105/23 Recording and Filming of Council and Committee Meetings.

The right to record, film and to broadcast meetings of the council and committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of the meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.

For the purposes of minute taking The Clerk will record the meeting audially and delete the files once the draft minutes have been produced.

106/23 Public Participation.

The period of time designated for public participation at a meeting shall not exceed 15 minutes, a member of the public shall not speak for more than 3 minutes, unless directed by the Chairperson of the meeting. If the Police Liaison Officer, County or District Council Member is in attendance, they will

be given the opportunity to raise relevant matters during this part of the meeting.

107/23 To consider any items which should be taken in exclusion of the press and public.

If the Council decides to exclude the press and public it will be necessary to pass a resolution in the following terms: "That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item." A reason must be stated.

It is recommended that 110/23 f) To consider a staffing report on clarification of the clerks conditions of employment be heard in exclusion due to the confidential nature of the report.

108/23 To agree any variations of order of business.

109/23 To read and consider the Minutes of the Meeting of Temple Normanton Parish Council held on Monday 9th October 2023.

Copies have been circulated to each Member with the summons to attend the meeting; the Minutes may be taken as read.

110/23 To receive and consider additional agenda items in the order in which they have been notified:

- (a) - To consider a Woodlands Project.**
- (b) - To consider the disposal of the Council Printer.**
- (c) - To receive a progress update on allotment tenancy renewals.**
- (d) - To receive a progress update on updating of the Council's bank accounts.**
- (e) - To receive a quotation for a new gym equipment sign.**
- (f) - To consider a staffing report on clarification of the clerks' conditions of employment (to be heard in exclusion).**
- (g) - To consider quotations for cutting the hedge in the play park.**
- (h) - To consider quotations for cutting the woodland perimeter path.**
- (i) - To consider future arrangements for Council filing cabinet.**

111/23 Hedge in the play park (parallel to the woodland)
To consider cutting it

10. Woodland perimeter path (behind the meadow behind Springwood St)
To consider its condition

11. Remembrance
To decide on an order for new poppies

12. Archiving of Council documents
To agree a way forward

- 13. To ratify the signing of orders for payment.
(a) - To authorise accounts for payment:**

Clerk – salary & expenses, Oct	£ 605.40
Water Plus	£ 20.51
MED - Bus Shelters	£90.00
Poppies included in clerk's expenses (£100).	

- (b) - To note income received since the last meeting.**

Allotment income	£ 260.00
VAT reclaim	£ 3009.45

- 112/23 To consider Planning Applications.
None received.**
- 113/23 To consider the date, time and venue of the next Parish
Council meeting.**

**To: Temple Normanton Parish Councillors
You are summoned to attend the meeting of Temple Normanton Parish
Council to be held at 6.30pm on Monday 4th December 2023 at Grassmoor
Community Centre, New Street, Grassmoor, S42 5EE.**

Kimberley Walker

**Kimberley Walker FdA, BA (Hons), CiLCA
Clerk to the Council**

AGENDA (Members of the public and press are welcome to attend)

114/23 To receive apologies for absence

115/23 To receive any declarations of interest from Members.

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time, or to request a dispensation. Please note that appropriate forms should be completed prior to commencement of the meeting.

116/23 Recording and Filming of Council and Committee Meetings.

The right to record, film and to broadcast meetings of the council and committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of the meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.

For the purposes of minute taking The Clerk will record the meeting audially and delete the files once the draft minutes have been produced.

117/23 Public Participation.

The period of time designated for public participation at a meeting shall not exceed 15 minutes, a member of the public shall not speak for more than 3 minutes, unless directed by the Chairperson of the meeting. If the Police Liaison Officer, County or District Council Member is in attendance, they will

be given the opportunity to raise relevant matters during this part of the meeting.

118/23 To consider any items which should be taken in exclusion of the press and public.

If the Council decides to exclude the press and public it will be necessary to pass a resolution in the following terms: "That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item." A reason must be stated.

It is recommended that 110/23 f) To consider a staffing report on clarification of the clerks conditions of employment be heard in exclusion due to the confidential nature of the report.

119/23 To agree any variations of order of business.

109/23 To read and consider the Minutes of the Meeting of Temple Normanton Parish Council held on Monday 6th November 2023.

Copies have been circulated to each Member with the summons to attend the meeting; the Minutes may be taken as read.

121/23 To receive and consider additional agenda items in the order in which they have been notified:

(a) - To consider structures being removed by other allotment plot holders.

(b) - To consider allotment waste being dumped at bottom gate near woodland.

(c) - To consider a request for reinstatement of a former allotment holder.

(d) - To receive an update on the office furniture held by the former clerk.

(e) - To consider back pay following the conclusion of the local government pay claim.

(f) - To receive an update on access to the councils banking by the new clerk.

(g) - To receive an update on the staffing report ref clarification of the clerks' conditions of employment (to be heard in exclusion).

122/23 To ratify the signing of orders for payment.

(a) - To authorise accounts for payment:

Clerk – salary	£
-	272.40

Water Plus -	£ 20.75
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Bank Charges	£13.00
-	

(b) - Latest Bank Account balances:

HSBC	£
(27/11/23)	24,207.60

NS&I	£ 6,355.58
(31/12/22)	

123/23 To consider Planning Applications.
23/00936/FLH – 31 Church Lane, Temple Normanton – Demolition of coalhouse and erection of single storey side and rear extension.

124/23

To consider the date, time and venue of the next Parish Council meeting.